



PRACTICE TASKS FOR CLAIT 2006 - LEVEL 1

UNIT 8 – ONLINE COMMUNICATION

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A comprehensive set of practical tasks designed to give learners practise at specific assessment objectives for Unit 8 of the OCR Clait 2006 Level 1 qualification.

The tasks and solutions are supplied on CD-ROM in PDF format. They can be printed out easily and quickly without the need for any other software other than Acrobat Reader, which is supplied on the CD. The tasks can be placed on an Intranet for easy access by students and staff. They are also available in editable Word format.

Each stand-alone exercise is supplied with all the required data files, and comes complete with a fully annotated marking copy, so that students or tutors can quickly and easily check their work.

There are 45 individual tasks and solutions which combine to cover all the evidence based assessment objectives of Unit 8 of the OCR Clait 2006 Level 1 qualification.

They are designed to be used by learners to practise and assess specific skills. They are perfect as “build-up” tasks before learners attempt “full blown” practice or live assignments. They are brilliant for providing learners with additional practice in specific areas where extra reinforcement is required.

The tasks are completely independent. They can be tackled selectively and in any order. Any required “raw” data files are supplied for each task.

Although specifically designed for CLAIT, the tasks are suitable for any I.T. course or qualification involving basic online communication skills.

All the tasks are very clearly laid out, identifying the skills included in the task and the names of any data files that are required. All the data files are task specific, and can be placed in any work area required (e.g. floppy disk, local hard drive, network drive).

The majority of tasks and solutions fit onto a single sheet of A4. Solutions are very clearly annotated, making it quick and easy to establish whether the task objectives have been met.

You are allowed to print and photocopy the materials as many times as you wish.

The tasks that are included are listed overleaf, together with a sample task and solution.

LIST OF TASKS AND SOLUTIONS

Task No	Details
T8001	Visiting a specific web site and printing a web page
T8002	Visiting a specific web site and printing a web page
T8003	Visiting a specific web site and printing a web page
T8004	Setting page orientation and printing part of a web page
T8005	Setting page orientation and printing part of a web page
T8006	Setting page orientation and printing part of a web page
T8007	Using Hyperlinks and retracing your steps
T8008	Using Hyperlinks and retracing your steps
T8009	Using Hyperlinks and retracing your steps
T8010	Searching the World Wide Web
T8011	Searching the World Wide Web
T8012	Searching the World Wide Web
T8013	Searching within a specific web site
T8014	Searching within a specific web site
T8015	Searching within a specific web site
T8016	Bookmarking a web site
T8017	Bookmarking a web site
T8018	Bookmarking a web site
T8019	Saving a web page
T8020	Saving a web page
T8021	Saving a web page
T8022	Finding and saving images
T8023	Finding and saving images
T8024	Finding and saving images
T8025	Sending and printing an email
T8026	Sending and printing an email
T8027	Sending and printing an email
T8028	Receiving, replying to and deleting emails
T8029	Receiving, replying to and deleting emails
T8030	Receiving, replying to and deleting emails
T8031	Forwarding an email
T8032	Forwarding an email
T8033	Forwarding an email
T8034	Storing and recalling email addresses
T8035	Storing and recalling email addresses
T8036	Storing and recalling email addresses
T8037	Sending an email with an attachment
T8038	Sending an email with an attachment
T8039	Sending an email with an attachment
T8040	Saving an attachment and virus checking
T8041	Saving an attachment and virus checking
T8042	Saving an attachment and virus checking
T8043	Printing out Inbox and folder contents
T8044	Printing out Inbox and folder contents
T8045	Printing out Inbox and folder contents

NB: The tasks are incorporated in the JustClait unit workbook. The workbook, however, does not include the solutions.

TASK 8012 – SEARCHING THE WORLD WIDE WEB

This task covers the following skills

SEARCHING THE WORLD WIDE WEB

The data files required for this exercise are: **None**

1. Switch on the computer
2. Login using your username and password
3. Load an Internet browser such as Internet Explorer
4. Use a search engine or directory to locate a web page containing information on **each** of the following in turn:
 - a) **Tigers**
 - b) **Elephants**
 - c) **Turtles**
5. Use a search engine or directory to locate a web page containing information on **each** of the following in turn:
 - a) **Siberian Tiger**
 - b) **West African Elephant**
 - c) **Leatherback Turtle**
6. Use a search engine or directory to locate a web page containing **specific** information on **each** of the following in turn. For each, print out a web page containing the specific information and circle it on the page using a pen.
 - a) **The typical weight of a Siberian Tiger**
 - b) **The lifespan of a West African Elephant**
 - c) **The name of any place in West Africa that has a population of Leatherback Turtles**
7. Close the Internet browser

End of task



Siberian tiger

The "Siberian Tiger Project", which has operated from **Sikhote-Alin Zoolovedub** since 1992, found that 215 kg (474 lb) seemed to be the largest that they were able to verify, albeit from a limited number of specimens. [1] According to modern research of wild Siberian tigers in Sikhote-Alin, an average adult male tiger (>35 months) weighs 167.3 - 185.7 kg, the average asymptotic limit, computed by use of the **Brody-Gomon** formula, gives 222.3 kg for male tigers and an adult tigress - 117.9-122.6 kg, respectively. The mean weight of historical Siberian tigers is supposed to be higher: 215.3-260 kg for male tigers. [2] At least one authority suspects that this is the difference between real weights and hunter's estimates. [3] Dale Miquelle, program director of the Siberian Tiger Project, writes that, despite repeated claims in the popular literature that the Siberian is the largest of all tigers, their measurements on more than fifty captured individuals suggest that body size is, in fact, similar to that of Bengal tigers. [2]

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Elephant

Order: Proboscidea

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There are four living species:

The African Bush (Savannah) Elephant (*Loxodonta africana*), the African Forest Elephant, the West Africa Elephant and the Asian Elephant (also known as the Indian Elephant).

The African Savannah Elephant (*Loxodonta africana*) is the larger of the two African Elephants. It grows to a height of about 10 feet and can weigh 12/13,000 pounds against 10,000 pounds of the African Forest elephant (*Loxodonta cyclotis*). Life expectancy is on average 60 to 70 years. Elephants can give birth every 5 to 7 years. Gestation period is 22 months and babies weigh about 250 pounds when born. Their diet is varied including grass, leaves, twigs, bark, fruit. It's main predator is man although they are eaten by lions, crocodile and hyenas. Elephants live in family groups (herds) although males leave the herd at about 13/14 years and join bachelor herds. The West African elephant (*Loxodonta africana cyclotis*) has only recently been recognised as a sub species in it's own right.

Predators: Humans are the only predators of consequence to adult African elephant. Calves are preyed upon by lions, wild dogs, crocodiles, and hyenas.

The African elephant is the largest land mammal; has no sweat glands; 6 sets of molar teeth; has 4 to 5 toes on the front feet and only 3 toes on the back feet. Both male and female African elephants have tusk whereas only the male Asian elephant has tusks. Forest Elephants are smaller than Savannah Elephants.

Asian elephants consist: Indian (*Elephas maximus indicus*), Sumatran (*Elephas maximus sumatranus*) and Sri Lankan (*Elephas maximus maximus*). Outside of their natural habitat they are distinguishable by their smaller ears when compared to African elephants. The Asian elephant weighs between 3-5 tons; the smaller Sumatran subspecies weight range is about 2 tons. Asian elephants stand about 6.6-11.5ft tall. In Asia the elephant has been tamed and is used as a work tool.

David Adams
guardian.co.uk, Monday 18 May 2009 15:47 BST
Article history

A female leatherback bogs into the beach to lay her eggs on the coast of Gabon.
Photograph: Michael Nichols/AFRICA

The world's largest colony of leatherback sea turtles has been identified by scientists, raising hopes that the giant creature may not be as endangered as previously thought. A new survey (PDF) has revealed that Gabon, west Africa, has between 15,730 and 41,373 female turtles using its nesting beaches.

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Marking checklist

Web pages found and printed containing information on each of the following:

- The typical weight of a Siberian Tiger
- The lifespan of a West African Elephant
- The name of a place in West Africa with Leatherback Turtles

Search terms highlighted on print outs



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